

## People Helping People Information and Agreement for Assistance

Full Name of Applicant: \_\_\_\_\_

Address, City, Zip: \_\_\_\_\_

Phone Number where you can be reached: Day: \_\_\_\_\_

Evening: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please list the names and ages of all people living in your home. Omissions may result in suspension of assistance.**

Name	Relationship to You	Requesting Our Assistance	Receives Public Assistance	Birth Date
1.	<b>Self</b>	<b>YES / NO</b>		
2.		<b>YES / NO</b>		
3.		<b>YES / NO</b>		
4.		<b>YES / NO</b>		
5.		<b>YES / NO</b>		
6.		<b>YES / NO</b>		
7.		<b>YES / NO</b>		

1. What is the total income, before deductions, your household has received or expects to receive this month? Please include employment income and unearned income.  
If zero, enter zero \$ \_\_\_\_\_
2. How much is your monthly rent/mortgage? If zero, enter zero \$ \_\_\_\_\_
3. How much are your current monthly utilities? If zero, enter zero \$ \_\_\_\_\_
4. How much are your current monthly bills excluding utilities? If zero, enter zero \$ \_\_\_\_\_
5. Is anyone in your household a roomer or boarder (pays for room and/or meals)? Yes / No  
If yes, please list who: \_\_\_\_\_

Please take notice of when the application is due. An application not received by the due date may result in your not receiving a delivery for that holiday. If that happens, your name will be put on the list for the next holiday delivery.

*\*Only one application is necessary to qualify you for the 2014/2015 holiday deliveries.*

**Thanksgiving Delivery**  
**Christmas Delivery**  
**Children's Wish Lists**  
**Easter Delivery**

**Application is due by Nov. 1st**  
**Application is due by Dec. 1st**  
**Lists are due by Nov. 21st**  
**Application is due by March 15th**

- People Helping People is an organization run by volunteers and supported by donations from members of the community.
- People Helping People's goal is to give assistance to members of our community in Boxford, Byfield, Georgetown, and Rowley during a time of need and is not intended to be a form of ongoing public assistance.
- Based on your application, the Pastor of St. Mary's Parish will decide who may receive assistance from this program.
- Disqualification may occur for reporting false information on this application.
- Rude and/or disrespectful behavior towards the People Helping People volunteers, or any abuse of the services People Helping People offers, will also result in being disqualified from the program.
- It is very important that you keep the information on your application updated, especially your phone number. If we cannot contact you about a delivery, it will result in your not receiving the delivery.
- We call with plenty of notice of the scheduled delivery date. Someone must be present to accept the delivery of boxes or they will be returned to the rectory and possibly given to someone else. It is your responsibility to call us and arrange for another delivery or pick up time if something comes up and you will not be available for the delivery
- We are volunteers doing our best to help you with a Thanksgiving, Christmas, and Easter delivery of donated food, paper products, cleaning products, and personal items. We are NOT banks to give out personal loans. Unfortunately we are NOT an "open all year" pantry. If you find that you are in need of more assistance during the year, please call the rectory. The staff at the rectory may be able to help you or direct you where to go for the help you need. The phone number there is 978-352-2024.
- We do our best to check the expiration dates on each of the donated food items as they are put on our shelves. Because we do have many volunteers helping and sometimes we are dealing with large amounts of donated items in a small space, it is possible that an item past its expiration date may accidentally be placed on the shelves. Many food items have codes on them now instead of dates making our job of ensuring food safety even more difficult. It is your responsibility to double check the dates and to use good judgment when eating items with codes on them.

Signing below will serve as acknowledgement of the above People Helping People information and that all information you provided is true.

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Signature

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Date